

November, 2004

Contact Information

[illegible]

SAIS ID Numbers of Participating Arts Education Initiative Students (cont'd)

School Name:

To download student ID numbers from SAIS/ADE (from *Getting Started with SAIS Student Detail*):

- Access Common Logon <http://www.ade.az.gov/commonlogon/>
- Choose the Student Detail Data Interchange (SDDI) link
- Select District, or School
- Choose Download Link
- To download SAIS Student ID Numbers:
- Under Student ID, choose the "Get Student ID's" link.
- There are options on which ID's to download (date, all students, or single students).
- Click on the "GO" Button
- NOTE: If yours is a district, and you need to download SAIS ID's for schools, you will need to download the ID's at the school level.

Return completed form via e-mail to Pat Conrow at pconrow@ade.az.gov or via FAX, attention Pat Conrow at 602/542-3110. **The SAIS Data Form is due no later than Monday, January 10, 2005.**